

Bastrop Public Library

Hotspot Lending Guidelines and Agreement

The Hotspot Lending Guidelines and Agreement must be completed before any device is checked out. The Hotspot Borrowing Agreement must be completed *each time* a device is checked out.

Guidelines for Borrowing and Use

- The Hotspot Borrowing Agreement must be signed *each time* a hotspot is checked out.
- Borrowers must have an active Bastrop Public Library card in good standing.
 - Card must be active for at least two weeks.
 - Account has no outstanding fines or fees.
- Borrowers must be 18 years or older.
- A valid government-issued ID with picture and current address is required at checkout.
- Borrowers can only check out one hotspot per household.
- Hotspots may be checked out for 14 days.
- Hotspots may not be renewed.
- Hotspots and accessories must be returned to the circulation desk during operating hours.
- Service to the hotspot will be terminated 24 hours past the due date, and the hotspot will not work at that time.
- Hotspots may be placed on reserve unless the household currently has a device checked out.
- The library may, at any time, refuse checkout to patrons returning hotspots late or damaged.
- Failing to return a hotspot by the due date three times will result in suspension of hotspot borrowing privileges for six months.

Patron Initials _____

Care and Operation

- By checking out the item, the patron is certifying that they can use the hotspot in a safe and proper manner.
- The hotspot shall not be used in a manner inconsistent with its intended design and purpose.
- If the hotspot becomes unsafe or in a state of disrepair, the patron should discontinue use and notify the library as soon as possible.
- The hotspot should not be altered by attempting to open, repair, or modify it in any way.
- Only the borrower's household is authorized to use the hotspot.
- A brief instruction card is included for use of the hotspot. Library staff does not provide extensive instruction for the use of the device.

Patron Initials _____

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Fines and Liability

- The borrower is solely responsible for the hotspot and will be billed for the replacement cost associated with damage or loss of the device and/or accessories as a result of neglect or abuse. Damage or loss fees may be incurred up to one week after check in.
- Hotspot and accessories replacement costs:
 - Hotspot: \$100.00
 - Power cords: \$25.00
 - Device case: \$10.00
- Hotspots and accessories must be returned to the library circulation desk. A \$5.00 fee will be charged for devices returned in the book drop.
- The overdue fine for hotspots is \$1 per day with no grace period.
- If a hotspot is more than 30 days overdue, it is considered lost, and the borrower will receive a bill to cover the replacement cost. If the hotspot is returned in good condition within 90 days of the due date, the bill will be removed, but overdue fines will be charged.
- The hotspots run on the T-Mobile network. The speed and availability of the Wi-Fi connection will be dependent on the service area of T-Mobile's towers. Service connection is not guaranteed in all areas.
- There is no Internet filtering software on the hotspots. Use of the hotspot is subject to T-Mobile's Acceptable Use Policy, Privacy Policy, and Terms of Use.
- The Bastrop Public Library is not responsible for any liability, damages, or expenses resulting from the use or misuse of the hotspot device, connection of the device to other electronic devices, or data loss resulting from the use of device and/or connection to the Internet. Wireless security is not guaranteed. The user acknowledges and accepts all risks associated with the use of the wireless data device. There is no warranty, express or otherwise.
- The Bastrop Public Library is not responsible for any information a user accesses and encounters using a hotspot nor any actions a user takes while online.

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Privacy Terms

- Borrowers' internet usage is not tracked by the Bastrop Public Library or the Internet service provider.
- The library does not have access to or collect specific usage data.
- The library does not provide patron information to the service provider.
- The only data the library collects about the hotspots are the following:
 - Total amount of data transmitted and received by each device during a billing cycle.
 - Anonymous circulation data related to the number of checkouts of each device.
- The library and the Internet service provider do not monitor or track the websites that a user visits or the information that a user enters and/or submits online (i.e., usernames, passwords, credit card information, etc.).

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I accept the above **Hotspot Lending Guidelines and Agreement** and am responsible for returning borrowed hotspots to the library in good working condition and free from damage.

Print Name

Date

Signature

Bastrop Public Library staff